



AGENDA FOR PROPERTY TAX OVERSIGHT PROGRAM RULE DEVELOPMENT WORKSHOP

**A WORKSHOP WILL BE HELD ON
December 9, 2025, AT 10:00 A.M.**

THIS MEETING IS OPEN TO THE PUBLIC

Date and Time	December 9, 2025, 10:00 a.m.	Location	Room 1221, Bldg. 2 2450 Shumard Oak Blvd. Tallahassee, Florida
Workshop materials are available online at http://www.floridarevenue.com/rules .			

Agenda Items

Call to order:

- Introduction of Department of Revenue staff
- Opening remarks by Department of Revenue staff

Presentation and public discussion of the draft changes to the following rules:

Rule Number, Rule Title:

- 12D-9.001, F.A.C., Taxpayer Rights in Value Adjustment Board Proceedings.
- 12D-9.013, F.A.C., Organizational Meeting of the Value Adjustment Board.
- 12D-9.014, F.A.C., Prehearing Checklist.
- 12D-9.015, F.A.C., Petition; Form and Filing Fee.
- 12D-9.019, F.A.C., Scheduling and Notice of a Hearing.
- 12D-9.020, F.A.C., Exchange of Evidence.
- 12D-9.025, F.A.C., Procedures for Conducting a Hearing; Presentation of Evidence; Testimony of Witnesses.
- 12D-9.026, F.A.C., Procedures for Requesting and Conducting a Hearing by Electronic Media.
- Rule 12D-16.002, F.A.C., Index to Forms
 - o Form DR-481, Value Adjustment Board – Notice of Hearing
 - o Form DR-481REM, Value Adjustment Board – Notice of Remote Hearing
 - o Form DR-486, Petition to The Value Adjustment Board – Request for Hearing
 - o Form DR-486PORT, Petition to The Value Adjustment Board – Transfer of Homestead Assessment Difference – Request for Hearing

Public comments

Closing comments from Department of Revenue staff



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Instructions for Attending

You can join this meeting by using your computer for a Webinar broadcast.

- o To attend the virtual meeting, you must register at the link before the meeting. Register at the following link:
<https://attendee.gotowebinar.com/register/5825198761799709792>.
- o Enter your name and contact information and click “Register” at the bottom of the screen.
- o Once you register, a link with instructions to attend the meeting will be sent to the email address you provided. Your registration ID link is unique to your email address. To register additional attendees, they need to complete a separate registration at the same link above.
- o **IMPORTANT:** Save this email electronically. The link is complex. If you save the email, you can open it and click on the link the day of the meeting.

Attendees using the Webinar broadcast have three options to make a comment:

1. A computer with microphone and speakers allows you to speak at the meeting. Raise your hand using the Webinar software. Department staff will acknowledge and unmute the participant so they may ask their question.
2. Using the telephone and AUDIO PIN allows you to speak at the meeting. (All calls are muted). If you want to ask a question or make a comment, email your request to DORPTO@floridarevenue.com and wait your turn to speak.
3. Telephone with NO AUDIO PIN – Listen Only. Email your questions or comments to DORPTO@floridarevenue.com. In the subject line, use “Rule Development Workshop, Chapter 12D-9 and VAB Forms”. All emails will be acknowledged or read aloud and entered into the transcript.

For Technical Support:

If you have problems accessing the registration, send an email to DORPTO@floridarevenue.com, using “Rule Development Workshop, Chapter 12D-9 and VAB Forms” in the subject line.